

**The Healthcare Play Specialist Education Trust**

**Registered Charity number 292218**

**Trustees Report  
&  
Financial Statements**

**Year ended 30th September 2023**

**The Healthcare Play Specialist Education Trust**  
**Registered Charity number 292218**  
**Trustees Report & Financial Statements**  
**Year ended 30th September 2023**

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**The Healthcare Play Specialist Education Trust**

**Registered Charity number 292218**

**Charity Information**

**Registered Charity Name**      The Healthcare Play Specialist Education Trust

**Charity Number**                292218

**Trustees**

Rhonda Alexander	
Christina Clegg	Chair
Joy Clapham	Vice Chair
Aimee Coltman	
Frances Barbour	
Judith Dibble	
Irene O'Donnell	
Emma Eardley	
Catherine Gardner	
Norma Jun-Tai	
Janet Morris	
Laila Paulsen-Becejac	
Lee Pryor	
Lynn Ann Randall	
Richard Spicer	Treasurer
Tracy Sutherland	
Alison Tonkin	Secretary
Nicola Voos	

**Correspondence Address**      Box 205  
44-46 Morningside Road  
Edinburgh EH10 4BF

**Independent Examiner**        C Veasey ACA  
Edward Thomas Peirson & Sons  
Chartered Accountants  
21 The Point  
Market Harborough  
Leicestershire LE16 7NU

**Principal Office**                155 Portland Crescent  
Stanmore  
Middlesex HA7 1LR

**Bankers**                          National Westminster Bank Plc  
4/6 Grove Street  
Wilmslow  
Cheshire SK9 1EE

**The Healthcare Play Specialist Education Trust**  
**Registered Charity number 292218**  
**Trustees Annual Report**

**Year ended 30th September 2023**

The trustees have pleasure in presenting their report and the unaudited financial statements of the charity for the year ended 30th September 2023.

**REFERENCE AND ADMINISTRATIVE DETAILS**

Reference and administrative details are shown on the schedule of Charity Information on page 1 of this report.

**THE TRUSTEES**

The trustees who, unless otherwise stated, served the charity during the period and up to the date of this report were as follows:

Rhonda Alexander	
Christina Clegg	Chair
Joy Clapham	Vice Chair
Aimee Coltman	
Frances Barbour	
Judith Dibble	
Irene O'Donnell	
Emma Eardley	
Catherine Gardner	
Norma Jun-Tai	
Janet Morris	
Laila Paulsen-Becejac	
Lee Pryor	
Lynn Ann Randall	
Richard Spicer	Treasurer
Tracy Sutherland	
Alison Tonkin	Secretary
Nicola Voos	

**The Healthcare Play Specialist Education Trust**  
**Registered Charity number 292218**  
**Trustees Annual Report (continued)**

**Year ended 30th September 2023**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing Document**

The Healthcare Specialist Education Trust (HSPET) is a registered charity (Number 292218) and is governed by a trust deed. The trust was established under a trust deed dated 25th June 1985 which was amended by deeds of variation dated 19th May 1994, 26th July 2006 and 29th January 2014.

**Organisation**

The charity is governed by its trust deed which specifies that there must be a minimum of fifteen and a maximum of twenty four trustees.

Trustees must be appointed for a term of three years or less by resolution of the Trustees passed at a Special Meeting and may stand for re-appointment for a further period of three years. In exceptional circumstances a trustee may be allowed to exceed the six year maximum where this is deemed to be in the best interest of the Trust.

The Board is required to meet at least two times a year and in practice meets four times a year.

**OBJECTIVES AND ACTIVITIES**

**Principal activity**

The charity's principal activity is to advance education with particular reference to the study of developmental and therapeutic play, including psycho-social care, in hospital of children and their families. Registration of those who have successfully completed an approved course, and those on the register who meet the continuous professional development standards for re-registration.

**Investment Powers and Restrictions**

Investments are held for the long term generation of income. The charity will not knowingly invest in securities that do not accord with its principles.

**The Healthcare Play Specialist Education Trust**  
**Registered Charity number 292218**  
**Trustees Annual Report (continued)**

**Year ended 30th September 2023**

**ACHIEVEMENTS AND PERFORMANCE**

The board unanimously agreed to the intended merger of Healthcare Play Specialists Education Trust (HPSET) with National Association of Health Play Specialists (NAHPS) to form the Society of Health Play Specialists (SoHPS). Over the last two years we have jointly worked with NAHPS and Birkett's solicitors to close both charities and form an ICO charity. An application to the Charity Commission is current underway via the solicitors for the approval of the new charity and hopefully once obtained this will lead to the closure of this charity and NAHPS as stated above, and their formal merger into the new single charity of the Society of Health Play Specialists (SoHPS).

The Society offers opportunities to become a single point of access for the professional and others, removal of the duplication of workstreams and cost saving in the future with one administrator, registration co-ordinator and webmaster.

The Society of Health Play Specialists has been having regular meetings the trustees of NAHPS to form a common Board for the new ICO charity of the Society of Health Play Specialists (SoHPS) the and subgroups established, terms of reference and governing policies and practices are being established for the Society and each of the subgroups.

Recognition of the contributions of past and current members of HPSET and the achievements has been recognised and with pride and professional vigour, we plan hopefully to soon close HPSET and continue our work as part of the new charity with clear plans for the way forward.

**The Healthcare Play Specialist Education Trust**  
**Registered Charity number 292218**  
**Trustees Annual Report (continued)**

**Year ended 30th September 2023**

**FINANCIAL REVIEW**

The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting for Charities' issued in October 2019 in preparing the annual report and financial statements of the charity.

**Results for the year**

Financially there was a deficit of £6,381 (2022: surplus £5,496) in the net movement of funds for the year.

The main sources of income continued to be in indexation and re-registration fees.

**Reserves Policy**

The trustees aim to retain unrestricted reserves equivalent to at least twelve months of forecasted expenditure. As at 30th September 2023 unrestricted reserves amounted to approximately 30 months of expenditure (2022: 48 months), based upon expenditure incurred during the year.

**PLANS FOR FUTURE**

2022-2023 was the first year in three years that the charity has been able to function in a more or less normal way since the onset of Covid. But our plans to merge with the National Association of Health Play Specialists (NAHPS) to form a new charity The Society of Health Play Specialists (SoHPS) have finally seen a lot of progress after a long period of disruption in 2020 and 2021.

Since the appointment of Birkett's as our legal advisers regarding this matter in December 2021 we have undertaken a lot of work as joint boards to create the legal structure and management of the new charity; this thankfully cumulated Birkett's being satisfied enough to apply to The Charity Commission on both board's behalf for permission from them for us to create the new charity in May of this year.

We hope to heard back from the Charity Commission by about November this year as the email confirmation from them of receipt of our application said that current applications are taking about six months and asked us not to chase before this time due to their workload.

**The Healthcare Play Specialist Education Trust**  
**Registered Charity number 292218**  
**Trustees Annual Report (continued)**

**Year ended 30th September 2023**

**PLANS FOR FUTURE (continued)**

The next task is to soon start establishing the subgroups that we wish to operate if The Society of Health Play Specialists receives Charity Commission approval, including terms of reference and governing policies and practices for both the Society and each of the subgroups.

The proposed subgroups are :

1. Merger – look at websites being merged
2. Finance and Governance
3. Registration – continues in the same format as when HPSET.
4. Continual Professional Development
5. Education, Research and Innovation
6. Starlight, Taskforce and Workforce Strategy.



**The Healthcare Play Specialist Education Trust**  
**Registered Charity number 292218**  
**Trustees Annual Report (continued)**

**Year ended 30th September 2023**

**RESPONSIBILITIES OF THE TRUSTEES**

Law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year. Under that law trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period.

In preparing these financial statements, the Trustees are required to:

- \* Select suitable accounting policies and then apply them consistently
- \* Make judgements and estimates that are reasonable and prudent
- \* Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved and signed on behalf of the trustees

Mrs Christina Clegg  
Chair

.....2023

**The Healthcare Play Specialist Education Trust**  
**Registered Charity number 292218**

**Independent Examiner's Report to the Trustees of The Healthcare Play Specialist Education Trust**

I report on the accounts of the Healthcare Play Specialist Education Trust (charity number 292218) for the year ended 30th September 2023, which are set out on pages 8 to 11.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ('The Charities Act') and that an independent examination is needed.

It is my responsibility to:

- \* examine the accounts under section 145 of the Charities Act,
- \* to follow the procedure laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- \* to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in, any material respect, the requirements
  - \* to keep accounting records in accordance with section 130 of the Charities Act; and
  - \* to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Edward Thomas Peirson & Sons  
Chartered Accountants  
21 The Point  
Market Harborough  
Leicestershire LE16 7NU

C Veasey ACA  
.....2023

**The Healthcare Play Specialist Education Trust**  
**Registered Charity number 292218**  
**Statement of Financial Activities**  
**Year ended 30th September 2023**

	<u>2023</u>			<u>2022</u>
	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total</b>	<b>Total</b>
	£	£	£	£
<b>Incoming resources</b>				
Investment income	1,323	-	1,323	229
Bank interest receivable	233	-	233	15
Charitable trading activities	28,888	-	28,888	29,397
Other incoming resources	-	-	-	-
<b>Total unrestricted income</b>	<b>30,444</b>	<b>-</b>	<b>30,444</b>	<b>29,641</b>
<b>Resources expended</b>				
Charitable activities	11,048	-	11,048	6,285
Governance costs	1,979	-	1,979	1,425
Office expenses	23,067	-	23,067	15,769
Financial costs	732	-	732	666
<b>Total expenditure</b>	<b>36,825</b>	<b>-</b>	<b>36,825</b>	<b>24,145</b>
Net movements in funds for the year	(6,381)	-	(6,381)	5,496
Total funds brought forward	97,002	-	97,002	91,506
<b>Total funds carried forward</b>	<b>90,620</b>	<b>-</b>	<b>90,620</b>	<b>97,002</b>

There were no recognised losses for 2022 or 2023 other than those included in the financial statements.

**The Healthcare Play Specialist Education Trust**  
**Registered Charity number 292218**  
**Balance sheet as at 30th September 2023**

	Note	<u>2023</u>		<u>2022</u>	
		£	£	£	£
<b>Fixed Assets</b>					
Investment - Income Bond	2		53,000		53,000
<b>Current Assets</b>					
Cash at bank and in hand		<u>38,352</u>		<u>44,668</u>	
		<b><u>38,352</u></b>		<b><u>44,668</u></b>	
<b>Current Liabilities</b>					
Accruals		<u>732</u>		<u>666</u>	
		<b><u>732</u></b>		<b><u>666</u></b>	
<b>Net Current Assets</b>			37,620		44,002
<b>Total Assets less current liabilities</b>			<u><u>90,620</u></u>		<u><u>97,002</u></u>
<b>Capital</b>					
<b>Unrestricted Funds</b>			<u><u>90,620</u></u>		<u><u>97,002</u></u>

Approved by the trustees on .....

and signed on their behalf by:

Mrs Christina Clegg  
Chair

Mr Richard Spicer  
Treasurer

**The Healthcare Play Specialist Education Trust**  
**Registered Charity number 292218**  
**Notes to the accounts for the year ended 30th September 2023**

**1 Accounting policies**

**1.1 Basis of preparation of accounts**

These accounts are prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note to the accounts. The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Charities Act 2011.

**1.2 Investment**

All investments are in National Saving bonds and valued at cost

**1.3 Income**

Voluntary income and donations are accounted for as received by the charity. No permanent endowment have been received in the period.

**1.4 Value Added Tax**

Value added tax is not recoverable by the charity.

**2 Investment - Income Bond**

	<b>2023</b>	<b>2022</b>
	£	£
Historical cost	<u>53,000</u>	<u>53,000</u>
Market value	<u>53,000</u>	<u>53,000</u>

The Income Bonds are held with National Savings and Investments and currently pay 1.15% interest per annum.

**3 Employees**

The charity has no employees.

**4 Transactions with trustees and related parties**

None of the trustees have been paid any remuneration from the charity. Trustees are reimbursed for expenses incurred attending meetings and undertaking duties related to their duties as trustees as authorised by the governing trust deed.

	<b>2023</b>	<b>2022</b>
	£	£
Trustee expenses and costs	<u>1,591</u>	<u>1,425</u>
	<u>1,591</u>	<u>1,425</u>

**The Healthcare Play Specialist Education Trust**  
**Registered Charity number 292218**  
**Income and expenditure account**  
**Year ended 30th September 2023**

	<u>2023</u>		<u>2022</u>	
	£	£	£	£
<b>INCOME</b>				
Investment	1,556		244	
Charitable activities	28,888		29,397	
Refunds	-		-	
Other income	-		-	
	<u>          </u>	30,444	<u>          </u>	29,641
<b>EXPENDITURE</b>				
<b>Governance costs</b>				
Hire of room	388		-	
Trust board costs	1,591		1,425	
	<u>1,979</u>		<u>1,425</u>	
<b>Office expenses</b>				
Office expenses	1,541		845	
Office fees	10,800		9,600	
Bank charges	256		249	
Website	10,470		5,075	
	<u>23,067</u>		<u>15,769</u>	
<b>Other costs</b>				
Insurance	1,701		1,676	
Merger costs	8,779		4,609	
Miscellaneous	568		-	
	<u>11,048</u>		<u>6,285</u>	
<b>Financial costs</b>				
Independent examination	732		666	
	<u>732</u>		<u>666</u>	
		36,825		24,145
<b>(DEFICIT) FOR THE YEAR</b>		<u><u>(6,381)</u></u>		<u><u>5,496</u></u>