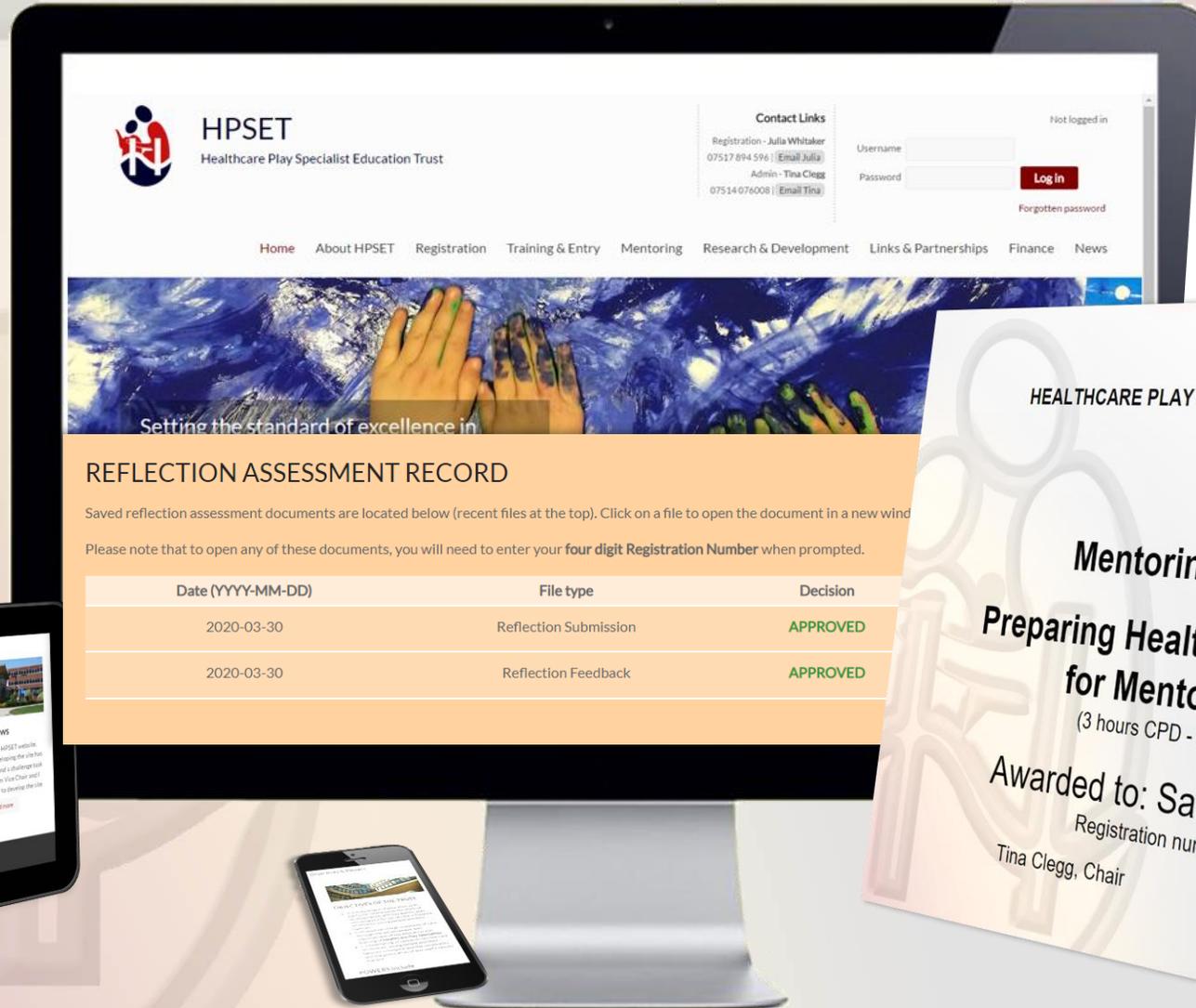


HPSET

Guide to: Mentor Training



HPSET
Healthcare Play Specialist Education Trust

Contact Links

Registration - Julia Whitaker
07517 894 596 | [Email Julia](#)
Admin - Tina Clegg
07514 076008 | [Email Tina](#)

Username

Password

Not logged in

Log in

[Forgotten password](#)

[Home](#) [About HPSET](#) [Registration](#) [Training & Entry](#) [Mentoring](#) [Research & Development](#) [Links & Partnerships](#) [Finance](#) [News](#)



Setting the standard of excellence in

REFLECTION ASSESSMENT RECORD

Saved reflection assessment documents are located below (recent files at the top). Click on a file to open the document in a new window.

Please note that to open any of these documents, you will need to enter your **four digit Registration Number** when prompted.

Date (YYYY-MM-DD)	File type	Decision
2020-03-30	Reflection Submission	APPROVED
2020-03-30	Reflection Feedback	APPROVED

PART 3 MENTOR REFLECTION & EVALUATION

Registration Information

First Name: Annabelle
Last Name: Arnold
Registration Number: 9999

Reflection & Evaluation

HEALTHCARE PLAY SPECIALIST EDUCATION TRUST



Mentoring Certificate

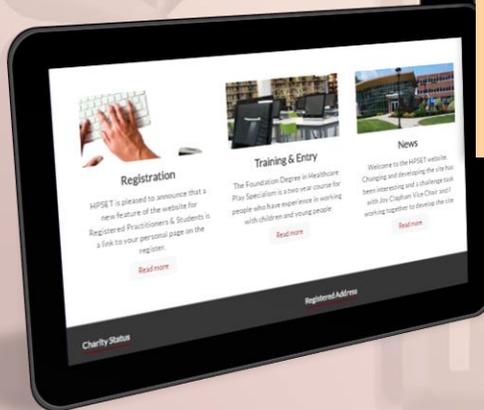
Preparing Health Play Specialists for Mentoring Part 1

(3 hours CPD - Non Participatory)

Awarded to: **Sample Registrant**
Registration number: Reg1234

Tina Clegg, Chair

Date: 01-12-2022



PART 1 - Preparing for HPS Mentoring



18 months following their **First Registration Date**, registrants will have access to training material and will be able to complete **PART 1 – Preparing for HPS Mentoring**. This involves:

- Completing a declaration to confirm that the training material has been downloaded and read.
- The declaration date is recorded, and a **Part 1** certificate is automatically generated, accessible at any time from this page.

PART 1 - Preparing for HPS Mentoring

The following training material is available for download.

 Stage 1 - Preparing Health Play Specialists for Mentoring	1 file(s) 420.84 KB	DOWNLOAD
 Stage 2 - Mentoring a HPS Student - Introduction to Mentoring Handbook	1 file(s) 265.12 KB	DOWNLOAD

You confirmed that you downloaded and read the training material on:

01-12-2022

[VIEW/PRINT CERTIFICATE](#)



PART 2 - Mentoring a Healthcare Play Specialist



With **PART 1 – Preparing for HPS Mentoring** complete, registrants can reserve a place at mentor training session. Those available are listed in date order. Registrants may:

- Cancel/rebook their reservation.
- Familiarize themselves with a list of material available for download.
- Join a session using the link provided.

PART 2 - Mentoring a Healthcare Play Specialist Student

The following Training Sessions are available for reservation. Use the RESERVE A PLACE button to see more details and confirm a place. If you later find you cannot attend the session, please cancel your reservation to give others opportunity to make their booking.

NEW MENTOR TRAINING COURSE	Date: 2022-12-18	Time: 3-5pm	Reserve a Place
REFRESHER COURSE	Date: 2023-01-03	Time: 7-9pm	Reserve a Place

Mentor Training Session - Reservation

Session Name

New Mentor Training Course

Session Date Set

2022-12-18

Session Time

3-5pm

Reserve a Place

PART 2 - Mentoring a Healthcare Play Specialist Student

A place has been reserved for you at the following Mentor Training Session.

Join link or join instructions will be added below when available. Please use these to join when it is scheduled to begin.

NEW MENTOR TRAINING COURSE	Date: 2022-12-18	Time: 3-5pm	Cancel Rese
Notes for attendees:	Use the join link below to join at the time scheduled.		
Join link:	http://www.zoom.us/joinsession8765432309		Cancel Rese

If you are unable to attend for any reason, please cancel this reservation to make it available for others.

The following material is available for review and download. It may be beneficial to familiarise yourself with this material prior to and following attendance at a session. Part 2 of the Mentor Training needs to be updated every two years and the date of your last session is recorded below, as well as on your User Page, so you can keep track.

Achievement of Competencies 2022	1 file(s)	10.90 KB	DOWNLO
	1 file(s)	17.31 KB	DOWNLO
	1 file(s)	8.49 KB	DOWNLO
	1 file(s)	8.48 KB	DOWNLO
	1 file(s)	80.10 KB	DOWNLO
meeting plan May 2021	1 file(s)	18.38 KB	DOWNLO
	1 file(s)	9.49 KB	DOWNLO

PART 2 - Mentoring a Healthcare Play Specialist



Once a session attendance has been recorded:

- Registrants continue to have access to the files associated with **PART 2**.
- A **PART 2** certificate is automatically generated, accessible at any time from this page. This is valid for 2 years following the most recent session attended.

18 months after their last Part 2 session, mentors wishing to continue in the role should book on to another Part 2 session to update their training.



PART 3 – Mentor Reflection & Evaluation



With **PART 2 – Mentoring a Healthcare Play Specialist** complete, mentors must complete and submit a Reflection and Evaluation for assessment towards the end of their first year of mentoring a student.

Within 28 days of submission, the outcome of the assessment will be recorded as:

- **DEFERRED**
 - Registrants will be notified on this page and invited to read the assessment notes and resubmit.

PART 3 - Mentor Reflection & Evaluation

Fields marked with an * are required

The Reflection & Evaluation needs to be completed within the first year of the student placement.

This should be approximately 500 words, max 1500.

When complete, this may be submitted for review.

Reflection & Evaluation *

PART 3 - Mentor Reflection & Evaluation

REFLECTION DEFERRED

Your reflection approval has been deferred. You are invited to refer to the Reflection Assessment Record near the foot of the page and

- **APPROVED**
 - Registrants will be notified on this page.

REFLECTION ASSESSMENT RECORD

Saved reflection assessment documents are located below (recent files at the top). Click on a file to open the document in a new window.

Please note that to open any of these documents, you will need to enter your **four digit Registration Number** when prompted.

Date (YYYY-MM-DD)	File type	Decision	Click to view
2020-03-30	Reflection Submission	APPROVED	
2020-03-30	Reflection Feedback	APPROVED	

PART 3 – Mentor Reflection & Evaluation



With **PART 3 – Mentoring Reflection & Evaluation** complete:

- Registrants can read the assessment notes and review their Reflection Assessment Record.
- A **PART 3** certificate is automatically generated, accessible at any time from this page.

PART 3 - Mentor Reflection & Evaluation

REFLECTION APPROVED
Please refer to the Reflection Assessment Record near the foot of the page.
Your certificate is available below to view, download or print.

Date confirmed: 10-12-2022 [VIEW/PRINT CERTIFICATE](#)

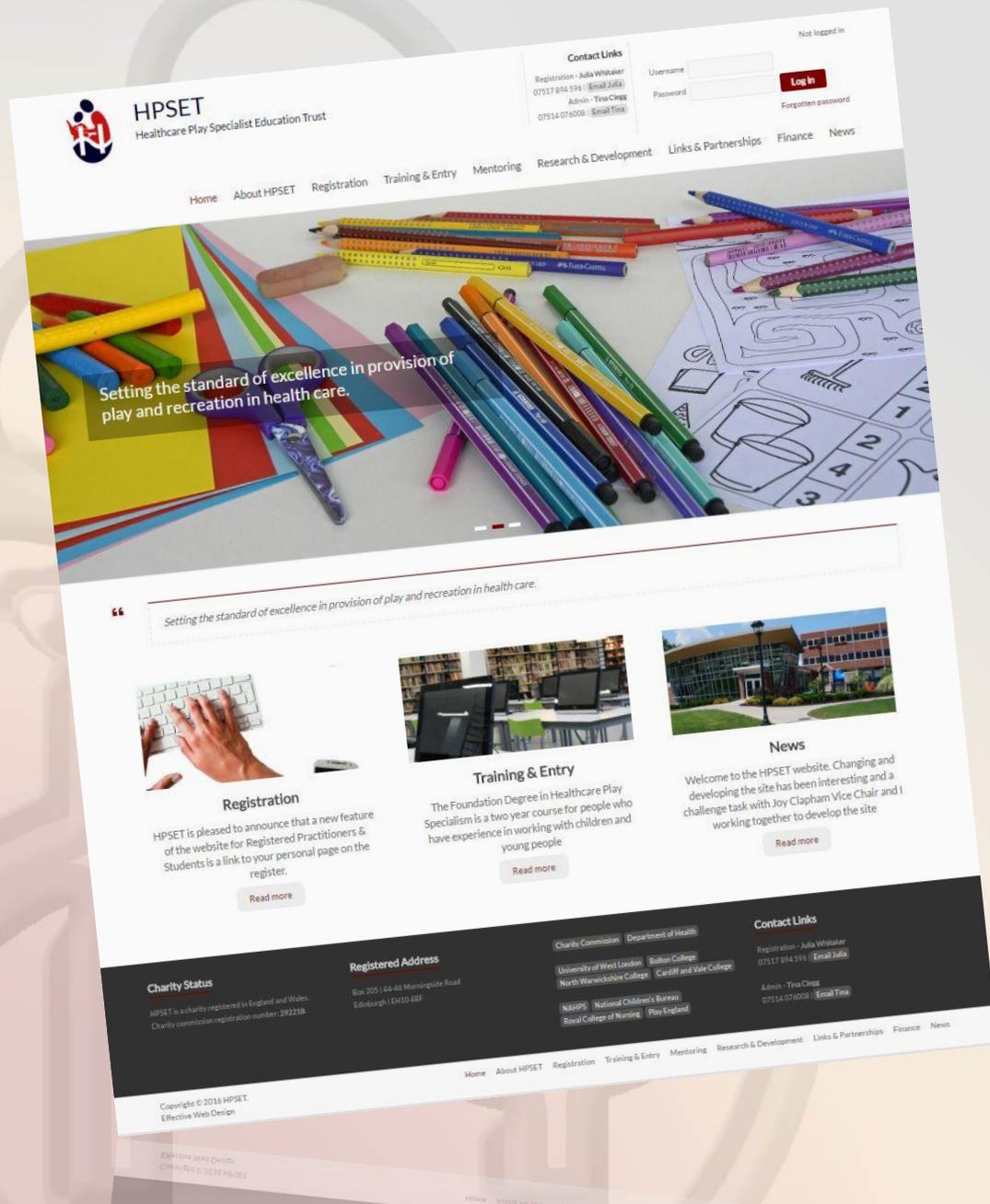
REFLECTION ASSESSMENT RECORD

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2020-03-30	Reflection Submission	APPROVED	
2020-03-30	Reflection Feedback	APPROVED	





HPSET

‘Setting the standard of excellence in provision of play and recreation in health care.’